

UT. ADMINISTRATION OF DAMAN & DIU,
OFFICE OF THE HEAD OF SPORTS SECTION,
SPORTS DEPARTMENT, DAMAN,
NEAR FOOTBALL GROUND,
MOTI DAMAN – 396 220.

No.DMN/SPORTS/TENDER/SFNP/2016-17/188

Dated: 29/07/2016

TENDER NOTICE

On behalf of the President of India, Head of Sports, Daman hereby invites Tender for **“Supply of Sports Equipments/Materials for the Celebration of State Festival of Nariyal Purnima – 2016”** at Sports Department, Moti Daman from the Manufacturer/ Authorized dealer worth Rs.1.83 lakhs approximately.

Sr. No.	Description of items	Estimated cost	EMD (in the form of FDR)	Tender Fees (DD - non-refundable)
1	“Supply of Sports Equipments/Materials for the Celebration of State Festival of Nariyal Purnima – 2016”	₹.1,68,300.00	₹.4,300.00	₹.150.00
Date and time for submission of detail proposal in hard copy: 05/08/2016 upto 15.00 hrs.				
Tender opening: if possible on 05/08/2016 at 16:00 hrs.				
The Tender Notice, Document & Other details will be available on web site www.daman.nic.in and Notice Board of Head of Sports Department, Moti Daman.				
Submission of tender fees in the form of DD, EMD in the form of DD and other supporting documents i.e. copy of valid license from competent authority, copy of VAT/ST registration and copy of PAN/TAN of income tax etc. and terms and condition duly signed in hard copy to the undersigned by RPAD/Speed post by hand on or before 05/08/2016 upto 15:00 hrs. , however, tender inviting authority shall not be responsible for any postal delay.				
The Department reserves the right to reject any or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department and Department’s decision in this respect shall be final.				
Bidder shall have to post their queries on e-mail address: sports-dmn-dd@nic.in , ddsports_dmn@yahoo.in or on before 03/08/2016 upto 16.00 hrs.				

Sd/-
Head of Sports,
Daman.

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TENDER NOTICE

**** Terms and Conditions for Supply of Sports Equipments / Materials for the Celebration of State Festival of Nariyal Purnima – 2016.**

No.DMN/SPORTS/TENDER/SFNP/2016-17/ 188

Dated: 29/07/2016

Tender is hereby invited from the reputed Manufacturers / Authorized Dealers / Distributors by the Sports Department, Daman for **“Supply of Sports Equipments/Materials for the Celebration of State Festival of Nariyal Purnima – 2016”** as per Schedule – B attached at Sports Department, Daman for the use of Sports Department, Daman with the following conditions:

1. The Tender Notice, Documents & other details will be available on www.daman.nic.in
2. The vendor should be in the trade for the last three (03) years and documentary evidence should be enclosed with the tender.
3. The rate(s) quoted should be strictly for free delivery at Daman. No extra charge for packaging, forwarding and insurance, transportation etc. will be paid.
4. The tenderer should specify the name of the manufacturer for the items quoted by him along with catalogue of the items. A detailed catalogue with drawing indicating specifications, material used etc. may be submitted in the hard copy envelope.
5. The Manufacturers/Authorized Dealers/Distributors of sports goods not be black listed by the Semi Govt./Govt. organization.
6. The rate should be quoted inclusive of all taxes and freight charges.
7. Copy of the Sales Tax Registration should be attached to tender.
8. The bidder should submit the proof of annual turnover of Rs. 25,00,000/- and above per annum for Sports Goods only including export for the last three (03) years. The tender received without or below annual turnover of Rs. 25,00,000/- will not be accepted.
9. The rate(s) should be quoted only for the items specified in the list of requirement and should be for the items of given special make / manufacture.
10. The rate accepted shall be operative for a period of one (01) year from the date of the acceptance of rate. The bidder whose rates are approved, will be bound to supply material on approved rate for a period of one year.

11. Rate(s) quoted for items other than the required specification/make/manufacture may not be considered.
12. The tendered should sign each page of the tender enquiry as token of accepting the terms and condition mentioned there in.
13. In case of differences arising in the terms and conditions of the Tender Enquiry document with the firm (s) the decision of Head of Sports Department, Daman shall prevail.
14. **One sample of each item is required to be submitted along with tender documents which will be returnable after full supply of item in tender as per specifications. If providing samples is not feasible, detailed catalog with specification must be attached.**
15. The Sports Department, Daman will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the bidder or at reduced rate during the negotiations if any.
16. The quantities mentioned in the tender form are only tentative and may vary for which the bidder will not be entitled to any compensation whatsoever.
17. After completion of the tender process, the Sports Department, Daman will place order for quantities as and when required. The successful vender shall comply with the order within the stipulated period for delivery. The quantities may be increased or decreased as per the requirement at the time of placing order.
18. The Manufacturers will be submit the audit report of last three finals years.
19. It must be noted that this is just an enquiry and does not amount to any commitment on the part of Sports Department, Daman to order any or all products offered. The decision of Sports Department, Daman in this regard would be final and be entirely, at its discretion.
20. Where specification/make/Manufacture is not specified by this office, the rate(s) should be quoted only for the superior quality.
21. Items supplied by the successful tenderer shall be randomly checked & verified by the Tender inviting Officer through Departmental staff/authorized staff. Acceptance item shall be strictly subject to satisfaction of the verifying authority. The items which are not found as per specification given in the tender will be directly rejected and the same has to be replaced by the cost of the tenderer.
22. Payment shall be released only after acceptance of items and verification by the authority. Any condition relating to advance payment of the ordered material will not be entertained.
23. The duly filled authorization letter for release of payment through RTGS must be submitted along with the tender.

24. The Earnest Money Deposit (E.M.D) of **₹.4,300.00** is payable with the tender in form of Demand Draft issued by the **Scheduled Bank** in favour of **Head of Sports, Moti Daman**. Tender received without EMD will be treated as invalid.
25. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them within 15 days.
26. The Successful tenderer shall have to deposit 5% of Tender amount as security deposit through Demand Draft or in the form of Bank Guarantee of Nationalized Bank and shall have to sign a contract with Head of Sports as per rules within 15 days after receipt of order. The EMD paid by the successful tenderer will be adjusted towards Security Deposit. No interest will be paid on the amount of the security deposit money.
27. The Tender Enquiry documents are neither transferable under any circumstances.
28. The tenderer has to sign at the bottom of the each and every page of the hard copy with the rubber stamp and date.
29. **The evaluation will be made on each item after approval of the sample.**
30. In case of successful tenderer, who decline to accept the contract order, the EMD will be forfeited and the concerned agency will be blacklisted.
31. Delayed tenders, post tenders offers received after closing of tenders will summarily be rejected. No responsibility will be accepted for delays in postal transit.
32. Bidder shall have to submit the name of Bank, Name of branch with the address, A/c No. and MICR No., IFSC Code.
33. The items specified in the Schedule - B should be supplied at the site i.e. Office of the Head of Sports, Sports Department, Near Football Ground, Moti Daman (UT) 396 220.
34. On acceptance of rates complete Sports Equipments/Materials in all respect should be delivered within 4 - 5 days from the date of supply order.
35. All bills should be in DUPLICATE and should invariable mention the number and date of supply order.
36. All bills for amount above Rs. 5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs 5,000/- not pre-receipted on Revenue Stamp of proper value will not accepted for payment.
37. Each bill in which VAT is charged must contain the following certificate on the body of the bill.

“CERTIFICATE that the goods on which Value Added Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Value Added Tax on these goods is

not more than what is payable under the provisions of relevant Act or Rules made there under.”

38. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman shall alone have the Jurisdiction.

Sd/-
Head Of Sports
Daman.

D E C L A R A T I O N

1. I have read the terms & conditions mentioned in the tender document and undertake to abide the same during the contractual period.
2. The information given in the bid by the undersigned is correct.
3. I/We certify that the rates quoted for sports goods by us has been utilized during National Level Competitions organized under the aegis of concerned National Sports Federation & the standard has been approved by national/International Association/Federation of concern discipline.

(Signature of Supplier / Tenderer)
Date & Rubber Stamp.

NOTE: - Please return one copy of these conditions duly signed along with your tender/quotations.

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AUTHORIZATION LETTER FOR RELEASE OF PAYMENT

Payee Particulars	Name of Payee as in Bank Account	
	Address :	
	Telephone / Fax No. with STD Code	
Bank details	Name of the Bank	
	Bank Branch Address (Full address & telephone no.)	
	Mode of electronic transfer available	
	RTGS NIFD any other	
	IFSC Code	
	MICR Code	

SIGNATURE OF THE BIDDER _____

With Seal

Name: _____

Account number has been verified by me _____

Manager (Bank branch maintain the account)

Schedule – B

Sr. No.	Description of Items	Unit	Qty.	Rate Per Unit	Amount
01.	Winner Trophy (24” – 25” min.) for Tug of War Wooden Base & Golden Metal Materials	Nos.	01		
02.	Runners 'up Trophy (20” – 21” min.) for Tug of War Wooden Base & Golden Metal Materials	Nos.	01		
03.	Medals for Winner Team of Tug of War Made of Zinc Alloy, Diameter : 6.5 x 0.4 cm, with Tri Colour Ribbon	Nos.	15		
04.	Medals for Runner's Up Team of Tug of War Made of Zinc Alloy, Diameter : 6.5 x 0.4 cm, with Tri Colour Ribbon	Nos.	15		
05.	T-shirts for Tug of War World Class Quality, Dry Fit Fabric, Rubberized Collar, Strong Stitched – Double stitch at pressure points	Nos.	160 (In 8 Colours, 20 T-shirts of each Colour)		
06.	Winner Trophy (20” – 21” min.) for Beach Volleyball Wooden Base & Golden Metal Materials	Nos.	01		
07.	Runners 'up Trophy (18” – 20” min.) for Beach Volleyball Wooden Base & Golden Metal Materials	Nos.	01		
08.	Winner Team Individual Prize (T-shirts) of Beach Volleyball Superior Quality, Dry Fit Material, Sweat Observant, Collar	Nos.	12		
09.	Runner's Up Individual Prize (T-shirts) of Beach Volleyball Super Quality, Dry Fit Material, Sweat Observant, Collar	Nos.	12		